

### Instructions

- Employer should complete this worksheet.
- Employer should attach one check (payable to Principal Life Insurance Company) for the total amount calculated on the worksheet.
- Worksheet, check and all Employee Enrollment Forms for Principal HSA should be put in the envelope provided and sent to your broker or the Principal Life sales representative. They will in turn submit the information to the proper area at Principal Life.

### Company Contact Information

Company name

Name of company contact person (in the event of questions)

Contact person's phone number

### Calculation of HSA Set-up Fees

_____	Number of new HSA enrollments
X <u>\$25.00</u>	Set-up fee for each HSA enrollment
_____	Total set-up fee (make check payable to Principal Life Insurance Company)

**Important Note:** New HSAs cannot be opened unless the appropriate set-up fee accompanies the Enrollment Forms.

**Questions:** If you have questions about completing this form, please call 1-800-672-3343. This phone service is available 24 hours per day, 7 days a week, 365 days a year.